

OSC VOLUNTEER POLICY

Effective for the 2025–2026 season

Volunteers are essential to the operation of the Okotoks Skating Club. The combined efforts of all our members ensure the successful facilitation of our events and activities. Hundreds of hours go into running our club and each member and family is expected to volunteer their time.

StarSkate Volunteer Requirements

Each family with a skater registered in Pre-Junior or StarSkate will be required to pay a \$200 volunteer bond at the time of registration.

Volunteer requirements are based on the number of sessions registered per week and change each year depending on the planned events. The requirements for the 2025-2026 season are:

- **Families with a skater registered in 3 or more sessions per week are required to complete 5 volunteer commitments.**
- **Families with a skater registered in fewer than 3 sessions per week are required to complete 3 volunteer commitments.**

Volunteer commitments must be completed by June 30 of the current skating year to receive a refund of the volunteer bond in the form of an account credit. Families who complete their required commitments by the specified deadlines will receive a credit for their volunteer bond on April 15 or June 30 (for families who may need more time). A refund will be issued upon request.

Failure to meet the volunteer commitment requirements will result in the forfeiture of the volunteer bond.

Families who join the club or switch into Pre-Junior or StarSkate after December 31st will have their volunteer requirements prorated for the remainder of the season. Please contact the Volunteer Coordinator for details if this applies to your family.

Volunteer Opportunities

Throughout the season, a variety of volunteer opportunities with varying time commitments will be available. Examples include, but are not limited to:

- Dress Sales & Apparel Sizing/Fitting - 1-2 times per season
- CanSkate - Welcome Table / Name Tag Handout
- Test Days - Ice Captain, Runner
- Competitions - Event planning, day of help
- Casino (hosted for 2 days every 3 years)
- Ice Show / Skater Showcase - Event planning, day of help
- AGM / Banquet - Event planning, day of help
- Board of Directors Role - role commitments vary.
- OSC Committee Chair or Role - role commitments vary.

We are also committed to offering a wide range of opportunities to ensure all families can fulfill their commitments while fostering a fun and inclusive community. All volunteering opportunities will be managed through an online sign-up system.

Volunteer Safety & Insurance

We are committed to providing volunteers with safe working conditions. All off-ice volunteers are covered by the General Liability insurance and the Skate Canada Injury Benefit at no charge; any on-ice volunteers must have a current Skate Canada membership.