



**Board Minutes**  
**November 20, 2017**  
**Okotoks Skating Club – Board of Directors**  
**19:00 to 21:00 at Home Ground**

**Members Present:** Amber H, Christine W, Christy K, Dave S, Kenda G, Kerri R, Suzanne S, Tara R, Yvonne N

**Regrets:** Carrie F, Neven W

**Called to order: 19:05**

1. Approval of Agenda: Kenda moved to approve, Tara seconded.
2. Approval of Oct Minutes: Dave moved to approve, Suzanne seconded.
3. Registrar Report: **Survey for interest in Summer skating:** 68% Yes out of 29 responses

Payments have been so much easier since moving to Uplifter – don't have to chase people for payments

There are no outstanding payments

4. Coaches Report  
**Canskate/ Academy** - All Programs going well, with numbers increasing weekly. We are now in assessment phase getting ready to hand out report cards. We have had a nice increase in numbers this month by adding PrePower to the Canskate Programs. All PA, PAA times are being logged directly on the schedule outside the coaches' room. This can be accessed for filing anytime. Credits will soon need to be calculated for Star testing as well as High testing coming up on December 8th, Or perhaps even towards Simulations, plus could be used for Timothy for "funding", as he does not test. Carrie - please contact Coach Sarah regarding these sheets, as she has some "tweaks" to make for you!!  
**Canskate/ Academy Programming Needs**  
\* REPORT CARDS - we need to photocopy these, as we decided when we did our Badge order with Skate Canada this year, that it would be cheaper to copy our own. Kristen has had to buy a few more supplies for Canskate.

**Tornado's Edge** - This coming Friday (November 24th) we will be having a filming of the Tornado in ACTION. There will be a professional videographer there 12:30-2:00  
Amber/Yvonne can you please confirm if there are any Canskate Kids (Friday) that are NOT allowed photos?

**Can Power** - Session #2 is Full to capacity with 45 Athletes. Due to our lower numbers in Canskate, I upped our minimum number to create more revenue for the club. I have 3 Assistants (when they show up) on the ice, and have been logging their time. I will want to pay them their cheque by December 5th. I'll get you the spreadsheet Dave so cheques can be ready.

**CanPower Programing Needs** - We should order more medium Jerseys (a true medium) and 1 XS  
Need 5 more resistance bands (\$20 each)  
Christine to get prices on jerseys and sizes for next meeting

**Adult Learn to skate Program** - More and more are registering every week. I have found others to join through social media, so this program is working out great! We have adults at all levels!!

**Test Level Athletes** - Kids are settling into their schedules. Our Admin team and our handy dandy Uplifter program have done tons of work here keeping everyone happy and skating when they need to!! Thank you!

Stop payment on Mary Robinson's fees until she returns

So happy to see the Jackets went out without a hitch, and incredible to see the dresses come out again for Dress shopping! Thanks so much! Also....The BULLETIN BOARD LOOKS AMAZING!!!

**Competitive Athletes** - Tim has made it on to Challenge. Milly made the Junior Development Team. I will be gone November 27th (after Power) until Dec 1st - at Challenge with Tim.

Simulations November 29th and Dec 6th and Dec 10th. I have now categorized all the kids to where I think they fit best. I have confirmed 2 judges for the 29th, and still only have 1 for Dec 6th. December 10th will be Coach Driven.

Hoping to get the Simulations up on Uplifter as well once we determine the final costs of Simulations.

Judges will need Cheques ready on the 29th for \$50.00 (I think) plus a small gift and card.

TEST DAY - December 8th- High Test day. Using our regular ice after can skate (1:30-7:00). Danny is available. We have a judge!! Wanting to do all our Star 1-5 Tests on this day as well. Make it a great day!!

Didsbury has 8 testing, Black Diamond has 12 (with pulls on Friday) & High River has 2. We will determine scheduling once all pulls are done.

We will just need to work our Master Schedule out perfectly Christy! We'll need the photocopies of Test Papers (Christy is picking up star test forms from Staples) and set up on Uplifter the Test Fee. (\$12.00)

SPRING and SUMMER Calendars are almost finalized with just a few tweaks to go. We will be good and ready early this season for Registrations. Survey Monkey has gone out for Summer interest. For now we've tentatively booked July 9th - August 3rd starting 8:00-1:30

**Upcoming Planning** (next few months):

\* Christmas Parties for all the Canskaters / CanPower + Santa!!

- Gifting for Christmas for the Arena Staff
- Watch for Feb Competition coming online.
- Plan Board Christmas Meeting (Night out!)
- Dec 10th Christmas Party
- Gala Planning Committee GALA is April 14th this year!
- I have been confirmed and accepted by Skate Canada for an apprenticeship program help in Vancouver Jan 11-13th. (Held in conjunction with Nationals this year) This program will should prove some great advantages for us all here at OSC with Planning and Preparing our Athletes to make and reach their top potentials. This year the Coaches Conference for us is in Calgary May 24-27th, so expenses for that should be less than usual for the Team. For both these courses I am hoping to use the Coaching Education Funds. Congratulations to coach Kerri! This is an amazing opportunity & accomplishment.

5. Treasurers Report:

Dave is working on putting in invoices (up to September). Once in, will put into 2 clearing accounts in order to accurately reflect payments and income per category.

We're not bringing in as much, but not spending as much.

New Bylaw was accepted. There is a special resolution letter to be signed to accept new bylaws and remove old ones. There were some very slight amendments.

New bylaws to be sent to all members with an invitation to attend the January board meeting to vote on them.

PA Credits – Amber to check and let Carrie know what credits are still available / used from last season.

The Harness has been inspected and a copy of the certificate is in the coaches' room.

The Tara Roe go fund me was credited with our donation of \$300.00 .

Chase finally cancelled our account so no more fees.

6. President Report:

PA & PAA of the month awarded and on board

Kerri to look into the DUSO awards

Tara & Christine to work on Newsletter

7. Old Business:

**Sponsorship for 2 competitive athletes** – Tim goes to Challenge in one week & fundraising is limited.

PA credits should be used towards OSC registration.

Christy can write up a policy for the next meeting – registration fees should be covered by OSC for all qualifying events (AB Winter Games (every 2 yrs), Challenge, Nationals)

Dave moves that we reimburse Tim's Challenge fees (\$280), Suzanne seconds. 5 votes in favour, carried.

Dave will cut the cheque & requests a copy of the invoice for reimbursement.

Kenda will work on setting up a fundraising society.

Christine to email Tim's mom & suggest a go fund me page.

**Test Day** – Christine is organizing pot luck. Test fees are \$12 for star 1 – 5. Amber will put test fees & Danny's fee (minus PA credits) into Uplifter for people to pay before test day.

**Spring / Summer Ice** – have decided to cancel Friday ice for Spring (except the last one for testing).

The Town is in negotiations as the Oilers want Tuesday / Thursday Spring ice.

8. New Business:

D'Arcy Ranch is booked for May 4<sup>th</sup> AGM

**Wednesday Adult Skate** – originally didn't charge pick-up fees for kids who go out on the ice with their parents. Some of the adults have expressed concern, as the program is losing some of the "Adult Skate" atmosphere by having kids on the ice.

There is the option of splitting the ice & charging ice fees for additional people using the ice during Adult Skate time.

Dave makes motion that Heritage Heights ice time will be purchased for new participants and for all starting Jan 1, 2018. Suzanne seconds. All in favour, carried.

Amber will put out a communication around this.

**Christmas Parties** – would like to have board members helping at each party:

Power:

- Dec 4 - Christy

Canskate:

- Dec 5 5:30 – 6:15 – Christine
- Dec 8 12:45 – 1:30 – Yvonne
- Dec 9 10:00 – 12:00 – Suzanne
- Dec 13 5:30 – 7:45 – Kenda

Test Level:

- Dec 10 – will have community room for snacks, crafts & will have simulations, Academy & Test Level party on ice

Need to find a Santa for Canskate days.

Will purchase Christmas baskets for town (\$300)

Copy of Christmas bonuses will be emailed to board members to be voted on.

**Meeting Adjourned: 20:53**

**Next Meeting: December 11<sup>th</sup> at 7pm at the Duke**

(Since rescheduled to December 18<sup>th</sup> at 7pm at the Duke)