



OKOTOKS
SKATING
C · L · U · B

ANNUAL GENERAL MEETING

Member Booklet

11/22/20

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AGENDA FOR THE OKOTOKS SKATING CLUB

ANNUAL BOARD MEETING

November 22, 2020

- Call to Order 6:00 pm
- Approval of the Agenda for November 2020 Annual General Meeting
- Approval of Minutes of the preceding General Meeting (May 2019)
- Acceptance of the 2019/2020 Treasurer's Report
- Question and Answer period
- Nominations and Election of new Directors for 2020/2021
- Appointment of Auditors
- Adjournment

Okotoks Skating Club
AGM Minutes
May 10, 2019

- I. **Call to order:** 6:17 pm with 72 voting members; quorum was met. Welcome by Christine Walker with an introduction of the board members. OSC is losing Elissa Waldner as the music supervision organizer. Thank you for all you have done, Elissa.
- II. **Approval of the Agenda for May 2019 AGM Meeting:** approval – Jason Mevel
- III. **Approval of Minutes for the May 2018 AGM Meeting:** approval – Jim Ramsay
- IV. **Treasurer’s Report:** OSC is in a loss position of \$13,940 for the year ending on April 30, 2019. The competition profit was \$25,834. The proceeds from this competition were used to purchase new equipment, a new laptop, a new ipad, 3 new ipods and gifts for all skaters. Jennifer broke down the gross profit and the total expenses for the year. Our casino funds were also set to expire in February. Jennifer put in a request to have them extended for another 2 years and our request was granted. Approval of the Treasurer’s Report – Anna Orylenko; Second – Shauna McGee
- V. **President’s Report:** Christine walked us through the process of securing the competition that OSC hosted in December. Looking forward to next season - OSC was asked to host the Fall Competitive Invitational from Sept. 27-29. In December, OSC will hold their casino. The funds from the casino will allow us to build workshops and offset costs throughout the season. To end next season, we will have our Gala.
- VI. **Question and Answer Period:** No questions.
- VII. **Nominations and Election of new Directors:** Dawn Thompson was nominated for the position of Ice Scheduler. She accepted this position.
- VIII. **Appointment of Auditors:** Valerie Irwin (CPA)
- IX. **Adjournment:** 6:33 pm; Jim Ramsay approved the adjournment of the 2019 AGM.

**Okotoks Skating Club Annual General Meeting
Treasurer's Report – November 22, 2020**

Profit & Loss Statement:

Overall, for the year ended April 30, 2020, OSC was in a positive position of \$2,383 vs a loss in 2019 of \$13,940. 2020 includes net proceeds from our casino of \$43,752. Excluding the casino proceeds, OCS was in a net loss position as of April 30, 2020 of \$41,369. The competition in September 2019 produced an overall loss of \$760. A high level breakdown of the gross profit and total expenses is below.

Gross Profit is lower than prior year by \$37,146 primarily due to the following:

- Lower registration revenue at all levels
- Lower revenue from the competition due to the different level of competition (competitive vs Starskate)
- Partially offset by casino revenues

Total Expenses are lower than prior year by \$53,469 primarily due to the following:

- Lower expenses related to the competition
- Lower ice fees and coaching fees due to ending earlier than planned (COVID) plus losing ice to the curling competition in January
- Lower clothing expenses due to gifts to CanSkate, Academy and Test Skaters and CanPower Jerseys in prior year
- Lower club expense due to new ice logos in the Piper arena and a new laptop and printer in prior year
- Lower equipment and supplies due to new equipment for CanSkate, CanPower and Dryland training, a new iPad and storage carts for the CanSkate supplies in prior year
- Partially offset by higher AGM costs

Balance Sheet:

Overall, the balance sheet is similar year over year. A couple of items to note:

- We switched from RBC to BMO in January due to unsatisfactory service levels and high service fees from RBC.
- Casino funds were used to pay for December and March ice fees.
- The GIC for \$52,000 that came due in July 2018 was reinvested in August 2019 but \$25,000 of this GIC was subsequently cashed on April 1, 2020 to accommodate the refunds due to our season being cut short.
- As the 2020 Ice Show was cancelled, money that sponsors did not want returned plus costumes that were purchased and retained, were parked on the balance sheet as other current assets and other current liabilities, respectively, till the Ice Show can be performed.

Okotoks Skating Club

PROFIT AND LOSS

May 2019 - April 2020

	TOTAL		
	MAY 2019 - APR 2020	MAY 2018 - APR 2019 (PY)	CHANGE
INCOME			
Registration	214,371.81	260,993.72	-46,621.91
Registration - Competition	50,770.00	78,820.00	-28,050.00
Total Registration	265,141.81	339,813.72	-74,671.91
Casino Revenue	46,197.45		46,197.45
Pickup Ice	3,853.00	4,943.13	-1,090.13
Private Lessons	2,970.00		2,970.00
Test Day Fees	2,791.70	4,894.00	-2,102.30
Simulations	2,050.00	2,070.00	-20.00
Services			
Registration Desk - Competition	1,443.66	620.00	823.66
Flower Sales - Competition	170.25	1,426.00	-1,255.75
Raffle Sales - Competition		1,980.00	-1,980.00
Sponsorship - Competition		2,388.45	-2,388.45
Total Services	1,613.91	6,414.45	-4,800.54
Volunteer Fee	400.00		400.00
AGM	320.00	2,712.82	-2,392.82
Investment Income	166.44	2,822.24	-2,655.80
Gala	0.00	149.80	-149.80
Uncategorized Income	0.00	215.75	-215.75
PA Credits	-1,792.65	-4,021.63	2,228.98
Total Income	\$323,711.66	\$360,014.28	\$ -36,302.62
GROSS PROFIT	\$323,711.66	\$360,014.28	\$ -36,302.62
EXPENSES			
Ice Rental Fees (RF)	128,321.05	140,957.29	-12,636.24
Ice Fees - Competition	17,771.18	16,654.73	1,116.45
Total Ice Rental Fees (RF)	146,092.23	157,612.02	-11,519.79
Coaching (NA)	44,972.79	50,611.05	-5,638.26
Skate Canada (RAF)	23,271.08	23,076.23	194.85
Skate Canada - Competition	1,455.00	8,525.77	-7,070.77
Total Skate Canada (RAF)	24,726.08	31,602.00	-6,875.92
Judge/Officials Perdiem (OJF)	1,132.50	2,284.04	-1,151.54
Judges Travel/Accommodation - Competition	15,068.21	9,032.84	6,035.37
Judges Honorarium - Competition	5,255.23	4,200.00	1,055.23
Total Judge/Officials Perdiem (OJF)	21,455.94	15,516.88	5,939.06
Planning and Admin (NA)	9,993.25	10,033.00	-39.75
AGM Expense (AC10)	9,718.94	5,630.20	4,088.74
Registrar Fees (NA)	8,400.00	8,400.00	0.00
Equip & Athletic Supplies (EP)	2,071.49	5,219.50	-3,148.01
Equipment Rentals - Competition	5,271.96	1,896.06	3,375.90
Change Room Supplies - Competition	244.43	423.68	-179.25
Total Equip & Athletic Supplies (EP)	7,587.88	7,539.24	48.64

Okotoks Skating Club

PROFIT AND LOSS

May 2019 - April 2020

	TOTAL		
	MAY 2019 - APR 2020	MAY 2018 - APR 2019 (PY)	CHANGE
Bambora Fees (RAF)	6,348.42	7,236.19	-887.77
Bambora Fees - Competition	888.80	1,970.50	-1,081.70
Total Bambora Fees (RAF)	7,237.22	9,206.69	-1,969.47
Dryland Coaching (NA)	5,913.77	6,445.84	-532.07
Meals & Entertainment (NA)	81.77	383.85	-302.08
Food for Hospitality Rooms - Competition	3,695.14	5,305.02	-1,609.88
Total Meals & Entertainment (NA)	3,776.91	5,688.87	-1,911.96
Club Expenses (AC10)	2,697.25	7,292.04	-4,594.79
Gift Bags - Competition	626.12	5,023.18	-4,397.06
Flowers - Competition	115.45	926.61	-811.16
Program Printing - Competition		1,707.31	-1,707.31
Raffle Costs - Competition		334.26	-334.26
Total Club Expenses (AC10)	3,438.82	15,283.40	-11,844.58
Clothing (NA)	2,907.57	23,018.98	-20,111.41
Awards (AW)	1,769.11	2,502.05	-732.94
Awards - Competition	998.03	1,671.59	-673.56
Total Awards (AW)	2,767.14	4,173.64	-1,406.50
Professional Fees (NA)	2,445.45		2,445.45
Uplifter Fees (RAF)	2,238.50	2,703.63	-465.13
Bonus (NA)	2,050.00	2,350.00	-300.00
Office Supplies (AC10)	1,406.73	1,967.54	-560.81
Office Supplies - Competition	642.80	703.67	-60.87
Total Office Supplies (AC10)	2,049.53	2,671.21	-621.68
Skater Development (NA)	1,895.00	3,080.00	-1,185.00
Music Supplies (AC10)	1,694.45	1,852.24	-157.79
Advertising & Promotion (PA)	1,691.14	3,734.89	-2,043.75
Miscellaneous (NA)	621.20	-156.02	777.22
Miscellaneous - Competition	851.75	1,025.25	-173.50
Total Miscellaneous (NA)	1,472.95	869.23	603.72
Program Development (NA)	1,085.88	2,258.77	-1,172.89
Internet (AC10)	1,028.95	1,021.63	7.32
Telus (AC10)	986.81	1,132.00	-145.19
Licensing (RAF)	705.58	652.14	53.44
Donation (DWAB)	500.00	500.00	0.00
Partnering Fees (NA)	485.50	25.02	460.48
Gala Expense (AC10)	370.82		370.82
Bad debts	327.82		327.82
Bank Fees & Charges (AC10)	245.69	144.00	101.69
Simulation Expenses (AC10)	135.00	80.00	55.00
TestDay/Assess Expense (AC10)	87.73	50.00	37.73
Judge/Officials Mileage (OJF)		72.90	-72.90

Okotoks Skating Club

PROFIT AND LOSS

May 2019 - April 2020

	TOTAL		
	MAY 2019 - APR 2020	MAY 2018 - APR 2019 (PY)	CHANGE
Stars on Ice Tickets		-5.45	5.45
Total Expenses	\$320,485.34	\$373,954.02	\$ -53,468.68
PROFIT	\$3,226.32	\$ -13,939.74	\$17,166.06

Okotoks Skating Club

BALANCE SHEET

As of April 30, 2020

	TOTAL	
	AS OF APR 30, 2020	AS OF APR 30, 2019 (PP)
Assets		
Current Assets		
Cash and Cash Equivalent		
BMO Casino Account	53,241.05	
BMO General Account	25,727.37	
Royal Bank Casino	0.00	36,972.66
Royal Bank General	2,913.30	104,800.46
Royal Bank GIC	86,636.08	61,636.08
Undeposited Funds	-19.00	2,234.20
Total Cash and Cash Equivalent	\$168,498.80	\$205,643.40
Accounts Receivable (A/R)		
Accounts Receivable	1,264.83	355.00
Total Accounts Receivable (A/R)	\$1,264.83	\$355.00
Other Current Assets		
Registration Receivable	6,092.88	0.00
	0.00	0.00
Total Current Assets	\$175,856.51	\$205,998.40
Non-current Assets		
Deposits Paid	0.00	0.00
Total Non Current Assets	\$0.00	\$0.00
Total Assets	\$175,856.51	\$205,998.40
Liabilities and Equity		
Liabilities		
Current Liabilities		
Accounts Payable (A/P)		
Accounts Payable	724.93	15,572.70
Total Accounts Payable (A/P)	\$724.93	\$15,572.70
Credit Card		
RBC VISA Card	0.00	0.00
Total Credit Card	\$0.00	\$0.00
GST/HST Payable	0.00	0.00
Other Current Liabilities	5,200.10	
Prepaid Registrations	0.00	23,720.54
Total Current Liabilities	\$5,925.03	\$39,293.24
Total Liabilities	\$5,925.03	\$39,293.24
Equity		
Equity	235,747.38	235,747.38
Opening Balance Equity	0.00	0.00
Retained Earnings	-69,042.22	-69,042.22
Profit for the year	3,226.32	
Total Equity	\$169,931.48	\$166,705.16
Total Liabilities and Equity	\$175,856.51	\$205,998.40



To the Okotoks Skating Club family,

The skating sport and OSC in particular is unique as I truly see it as a family.

Not many sports do your children grow up with the same coaches by their side for the waltz jump to the axel. From eager young athletes through grumpy teenagers into adulthood. The same parents in the stands cheering on the dutch waltz to final gold tests, and the same athletes who they train with becoming lifelong friends.

I Look back at the last 12 years I have been a part of the Okotoks Skating Club with fondness. I have watched girls grow up to be women. Skaters retire and come back to be coaches. I have watched athletes frustrated on practice ice with jumps achieve great moments on competition ice. I have watched great friendships grow in the stands with the common goal of staying warm and cheering on their superstars.

This year I step away from my board role as my daughter finishes her last year of skating. I want to say thank you OSC family for all the wonderful memories.

Past President,
Christine Walker



This season will not only be remembered for our great memories, but how a global pandemic impacted all of our lives.

We are so proud of each of our OSC skaters' achievements for the season. Whether it is learning a new jump, passing a test, a new personal best, or medaling in a competition these are all achievements to celebrate.

During this year we were very fortunate to host many events. From the Fall Invitational to test days to FunSkate, these events would not be possible without an extraordinary group of volunteers, and coaches. I thank everyone who gave their time to make our events a success.

As we close our 2019-2020 season, I would like to thank the entire Board who makes sure everything is booked, scheduled, registered, recorded and tallied. Thank you for your hours of investment in our Club, and the extra time logged due to the everchanging guidelines during COVID-19. We all work together every day to improve our club and help our skaters succeed.

And finally I am so thankful for our dedicated OSC coaches. The hours you invest in encouraging, inspiring and guiding all of our skaters is what makes our club strong. I value your expertise and excellence on and off the ice.

The situation with respect to COVID-19 is ongoing and will have a significant impact on our club operations for the upcoming season. We will continue to monitor and follow the guidance and direction SkateCanada, Skate AB/NWT/NUN, the Province of Alberta, and the Town of Okotoks. Thank you for your understanding, patience, and support during these challenging times. Our focus first and foremost remains on our skaters and providing them a safe environment.

Yvonne Nyrose
Vice President



AGM COACH REPORT 2019-2020

A big thank you, to all OSC members, both skaters, parents and coaches for your continued support within our family. Your dedication to OSC allows us to grow in membership, spirit and and thanks to our team, we can count on having an encouraging atmosphere, an outstanding thirst and passion for skating with successful competitive and recreational skaters alike.

Mission Statement:

“To provide Team coaching in a positive, energetic and fun working environment for all. Through a variety of coaching methods provide a concrete base which develops and inspires all OSC Members to achieve his/her personal highest level of performance within the sport of skating”

Within our 2019-2020 Season, we attended 8 competitions, two of which we hosted. Our athletes put out personal bests at every turn, and our OSC membership eluded the best in sportsmanship. Our successful hosted competition, held in September of 2019, not only pulled us tightly together as a club team, but it also put us “on target” with the Alberta Section, proving we are beyond capable.

This was our second *full* season implementing the STAR 1-5 testing procedures and we are proud to announce, we had a 100% pass rate! Congratulations to all athletes! Soon to come will be STAR 6-10 and your coaches will be your evaluators for these tests as well. Coaches are now underway for certification to do testing, and we are crossing our fingers (and toes) that testing will be accepted under the COVID-19 Rules and Regulations.

Our pathways set here at OSC with PRE- CANSkate, CANSkate, PRE-Power, CanPower, Academy, Junior , Intermediate, Senior , Dry-land, Adult and Competitive Skate continue to prove successful to provide the best training environment for levels, and moving forward into 2020-2021 our Calendar will see a few changes due to COVID-19. Our Programs PRE-CANSkate and Dry-land will be on hold until COVID-19 policies are in place to do so.

OSC Coaches would like to extend an enormous thank-you to the Board and Directors! These people are the heartbeat of our Club, and in many cases ,rarely get recognized for their outstanding efforts. These fine ladies dedicate numerous hours to the club, that in turn benefit your Childs progress and development.

Thank you to Christine Walker (President), Yvonne Nyrose (Vice President), Kenda Goyette (Competition & Events Chair), Jenifer Kuharski (Treasurer), Christy Kidd (Test Chair), Cathy Poole (Secretary), Dawn Thompson (Ice Scheduling & Gala Lead), Suzanne Swienink (Director) and Amber Nelson(Registrar) Additionally we recognize those, that while they choose not to sit on the Board, still find a helping hand whenever they can, filling the gaps to provide the best club we can be!

This season marks the leave of absence of one of our finest coaches Sarah Nelson. Sarah will be completing her studies at the University of Calgary this season coming and we're hoping to see her beautiful shining face again in 2021.

A very special thank you to the team of Coaches, all of whom make the difference, each and every day in your child's life! Whether it be a skating skill, or an approach to decision making, strategizing to reaching their goals, or learning to stand on their own. Your OSC Coaches are here, not only to make your children GREAT skaters, but encouraging the development of GREAT people as well! To the Team of Coaches- Barb, Isabella, Kristen, Lisa, Sarah and Talia - Hats off to another spectacular season, full of OSC Awesomeness!

Yours in Skating,

Coach K:) ~ Kerri Roberts



**Okotoks Skating Club Annual General Meeting
Test Chair Report – November 22, 2020**

This year Skate Canada transitioned from the Sr. Bronze, Jr. Silver, Sr. Silver, and Gold to Star 6 – Gold. The Star 6 – Gold tests are tested by an assessor, with the exception of Skills, which can be coach assessed. Star 1 – 5 tests continue to be assessed by our coaches.

OSC coaches assessed 134 Star 1 – 5 tests this season, with a 100% pass rate. Way to go skaters and coaches!

OSC hosted a Star 6 – Gold test day on January 31, 2020, with skaters from Foothills Skating Club and High River Skating Club. OSC had 26 tests, with an 85% pass rate.

In February we had several skaters test attend the High River Skating club, resulting in a 75% pass rate. I would like to thank all our skaters and parents who scrambled with last minute schedule changes due the original assessor getting sick.

Our final test day of the season was to be held in Black Diamond at the Foothills Skating Club. Unfortunately due to COVID-19 this test day was cancelled.

In regards to our current season, we are waiting to hear from Skate Alberta to determine if we will be able to have our Star 6 – Gold tests assessed.

OSC would also like to thank Thomas Williams for partnering our skaters for their dance tests.

Thank you to all our parents and Skaters for your co-operation. Thank-you to our dedicated coaches, as their hard work makes our skaters successful.

Ice Dance	Passed
Star 1 Ice Dance	4
Star 2a - Dutch Waltz	4
Star 2b - Canasta Tango	4
Star 3a - Baby Blues	11
Star 3b Ice Dance	2
Star 4a - Swing Dance	2
Star 4b - Fiesta Tango	5
Star 5a - Willow Waltz	7
Star 5b Ice Dance	8
Star 6a - Ten Fox	5
Star 6b - European	5
Star 6c - Fourteenstep	8
Star 7a - Foxtrot	0
Star 7b - Tango	5
Star 7c - American	2
Star 8a - Kilian	1
Star 8b - Rocker	2
Star 8c - Starlight	1
Star 9a - Paso	1
Star 9b - Blues	0
Star 9c - Silver Samba	0
Star 10a - Cha Cha	0
Star 10b - Westminster	0
Star 10c - Quickstep	0
Gold A - Viennese	0
Gold B - Argentine	0
Gold C - Rhythm Dance	0

Artistic	Passed
Star 5	1
Star 7	2
Star 9	
Gold	1

Skills	Passed
Star 1	4
Star 2	11
Star 3	8
Star 4	8
Star 5	8
Star 6	4
Star 7	0
Star 8	0
Star 9	0
Star 10	0
Gold	0

Freestyle	Passed
Star 1 Freestyle	2
Star 2 - Elements	6
Star 2 - Program	6
Star 3 - Elements	8
Star 3 - Program	5
Star 4 - Elements	5
Star 4 - Program	2
Star 5 - Elements	7
Star 5 - Program	6
Star 6 - Elements	4
Star 6 - Program	1
Star 7 - Elements	0
Star 7 - Program	0
Star 8 - Elements	0
Star 8 - Program	0
Star 9 - Elements	0
Star 9 - Program	0
Star 10 - Elements	0
Star 10 - Program	0
Gold - Program	0

Christy Kidd



We had a fun competition year that was unfortunately cut short. Our skaters participated in many competitions in places such as: Leduc, Calgary, Edmonton, Cochrane, Airdrie and our always fun, Lethbridge.

OSC was approached by Skate Alberta to host the Fall Invitational here in Okotoks last September. I would like to extend many thanks to all who donated their time to ensure a smooth weekend for all athletes.

Our club saw its first OSC hosted FunSkate event and was a huge success. Lots of fun had by all. We hope to do more in club events such as this in the near future.

Kenda Goyette
Competition & Events Chair