



**Board Meeting Minutes  
Monday, October 19, 2020  
Zoom Meeting**

- I. **Members Present:** Cathy Poole, Yvonne Nyrose, Dawn Thompson, Caylie Verity, Christy Kidd, Christine Walker, Barb Westhaver, Jennifer Kuharski, Kerri Roberts (facetime)
- II. **Regrets:** Kenda Goyette, Amber Hossack, Alyssa Saxby
- III. **Action Items from Last Meeting:** Giving back ice - Dawn did speak with Serena; ice can be given back if needed)  
Sarah's gift - A gift card for \$100 was purchased; Kristen's baby gift was also purchased.  
Advertising - We are advertising in the Western Wheel; other businesses we suggested either declined or we were not allowed to advertise there (i.e. signage on highway).  
Social Distancing Reminder email - This was sent out.  
AGM - no resolution; will discuss in Old Business.
- IV. **Unresolved Items from Last Meeting:** Parent/Tot - Vote: Yes;  
Fridays at 2:45pm and Saturdays at 11:15am  
Giving Back Ice - Was ultimately decided to leave as is because CanPower numbers have gone up since original discussion.  
Out of Club skaters - Vote: Yes  
Mixing of Groups - Vote: No  
Questions around Volunteer Expectations - Facebook group has not been started yet, but have had positive feedback; Volunteer Duties have been sent out with updated information; things seem to be moving more smoothly.

What happens if no volunteer - The coaches have been doing health screening/music and then sending the absences to Amber so that she can fill out the forms appropriately.

Team Snap - Vote: No

Covid Absences/Refunds - will discuss in Old Business

Covering Coach Membership to Skate Canada - Vote: Yes

Coaching Contract Dates - Working on finalizing time for meeting.

- V. Additional Discussion/Decision via email/zoom:** Can, PrePower, Power A&B - No volunteer needed; Skaters will be responsible for bringing paper health screening to each session; Coaches will provide bin/basket to collect these which will eliminate the handling of these forms.

Wednesday Seaman Ice - We have decided to not proceed with the Seaman sessions since there are no spectators allowed in the facility. We will revisit for January.

- VI. Meeting Call to Order:** 7:03pm

- VII. Approval of Agenda:** Approval - Christine; Second - Dawn

- VIII. Approval of September minutes:** Approval - Dawn; Second - Jennifer

- IX. Registrar Report:** Registration Numbers - Registration numbers are off a little on the report due to some recent movements.

Respect in Sport - New members need to complete. Board members that completed the program last year are still valid.

Feedback from Parents - Do not start a new program on a long weekend. We will keep this in mind for the upcoming seasons.

- X. Coach Report:** Test fees - Cost of test? \$12.50 for in class tests only; other tests may have different fees if not done in class. Vote: Yes. A list of skaters to be invoiced for testing will be compiled on a month by month basis. Once the testing skaters are invoiced and that invoice is paid, coaches will be notified that they can test those skaters.

CanPower - Coach Kerri has hired an assistant for CanPower. Program numbers are healthy.

Dryland - Coaches are looking to add Dryland two days a week via Zoom with an option of attending one or both classes. Groups 1 and

2 will be scheduled together; Groups 3 and 4 will be scheduled together. These classes will be 30 minutes each and run back to back (Groups 1 and 2, then Groups 3 and 4 right after for a total of an hour Zoom - can utilize the waiting room on Zoom to eliminate overlap of groups joining before the prior group leaves). Amber will email a survey for dryland interest. (A)

**XI. Treasurer Report: Overview** - Nothing special to note. Things look good considering the times we are experiencing. Last year's numbers look very different from this year's because of competition and our registration for this year only being until December. AGLC - \$9590.31 in AGLC funds will be used to pay for October ice. The funds expire in February 2021, so we will use them before we lose them.

**XII. Old Business: Board Positions/New Members** - Welcome new board members (Caylie Verity and Alyssa Saxby were appointed to the board as per our vote via email on October 19, 2020).

AGM - A date was set for the AGM. It will occur on November 15, 2020 and it will be a Zoom meeting. AGM notice will need to be sent out. (A)

Fall Updates - We will add notices in the dressing rooms reminding kids to stay in there until the beginning of their session (kids cannot be gathering around the gates waiting for their session to begin). (A)

Volunteering Update - A volunteer reached out and asked us to remind the kids that if they arrive at their session late that they must see a volunteer before they get on the ice. The coaches agreed to remind the skaters of this.

Covid Refunds - Our refund policy for Covid will remain the same as our refund policy for illness/injury, unless we have a special request. In a situation such as this, we will approach it on a case by case basis. Vote: Yes.

Sectionals - Kenda is working on the volunteer sign up sheet. There are 135 shifts to fill.

**XIII. New Business: Testing Fees** - Discussed in Coach Report; Voted on \$12.50 for in class tests (other tests may be different cost).

Awards - 19 out of 26 awards have been given out. 5 will need to be delivered personally. The remaining 2 in club awards will be given out on Tuesday, October 20.

CanSkate PA's - We have a PA that is not a member and do not need volunteer hours for high school credit. Historically, we do not pay our PA's. Do we make an exception for this person, as the situation is different? We need more info; will discuss once we have that info (U). Also, two PA's need Skate Canada numbers. Will we pay for those? Vote: Yes.

Apparel - A parent is asking if we can email our members letting them know that she has a business that sells skating apparel. There will be no OSC logo. Will we send an email out to our members saying that since we are not doing apparel this year, this is an option for those needing it (this is not associated with OSC - we are simply letting members know of this option)? Vote: Yes.

**XIV. Meeting Close: 8:42pm**

### Action Items

- Amber will send a survey to membership to gather information on dryland interest.
- AGM notice to be sent out.
- Notices will be placed in dressing rooms reminding kids to not loiter at gates and to remain in the dressing room until ice time.

### Unresolved Issues

- PA payment? Do we make an exception since this person is not a member and does not need volunteer credits for high school.