

Okotoks Skating Club

Meeting Minutes

Monday, June 17, 2019

- I. **Members Present:** Barbara Westhaver, Suzanne Swienink, Yvonne Nyrose, Christine Walker, Jennifer Kuharski, Cathy Poole, Christy Kidd, Dawn Thompson
- II. **Regrets:** Kenda Goyette, Kerri Roberts
- III. **Call to Order:** 7:04 pm
- IV. **Approval of Agenda:** Approval – Jennifer; Second – Suzanne
- V. **Approval of April Minutes:** Approval – Christy; Second – Yvonne
- VI. **Registrar Report:** Outstanding Invoices - In regards to outstanding invoices, it was decided that Jennifer will write them off in the books as we don't expect to receive the monies.

Scheduling for Private lessons – Yvonne thought the best way to overcome the challenges in relation to the scheduling of private lessons on Wednesday evenings would be to put them as a program in Uplifter. The schedule/availabilities can be released each month instead of the whole season at one time. This would eliminate domination of the schedule for the whole year by some skaters. How many coaches are available? Knowing these numbers would help determine how many spots would be available for CanPower and/or figure skating. Christine thought we could pilot this until Christmas and re-evaluate in December.

OSC staff discounts – please see March minutes.

- VII. **Coaches Report:** Barb delivered the coaches report in lieu of Kerri. Kerri will be taking the summer off. Barb will be the main coach, with Sarah as her second. There will be no high testing in Summer Session. Star 1-5 may test if needed.

Thomas – Still unsure if Thomas is coaching.

Ballet – Barb knows a ballet teacher (does figure skating stretch, inexpensive). Barb thought it would be nice to try her once a week for summer. We all agreed it would be nice to have the kids try her class. There were questions in regards to insurance – would she need her own insurance? Would we just need to get her a Skate Canada number? Christy said she would research this.

- VIII. Treasurer's Report:** Expenses - Our expenses are higher. This is mostly because our D'Arcy Ranch invoice was higher since we opted for the more expensive meal. Our Off Ice Harness is here and has been added to our expenses.

GIC - \$81,257.38 has matured and is sitting higher than previous years; What to do about this? It was decided that we put \$50,000 back in GIC.

Budget for 2019/2020 Season – Jennifer broke down the projected budget for next season. Ice fees are going up slightly from \$153/hour to \$157/hour. This will bump our Ice Fees up to approximately \$145,000. It was mentioned that it might be nice to get a banner (or two) with our correct website on it. This may need to be added to expenses if we decide to proceed with that.

- IX. President's Report:** Lisa – We discussed sending her some meals as a gift for the birth of her newest bundle of joy. It was agreed that we would gift her a Gift Card from the Supper Studio so that she is able to choose what she would like and receive them when it is most convenient for her.

Casino – Christine is wondering if there is anyone (with a younger skater possibly?) that could/would replace her and take on this task?

- X. Old Business:** Team Clothing – The remainder of the jackets did not yet come in. It was agreed that we should contact parents to ensure we have the correct skaters on our 'missing jackets' list.

Private Lessons – was discussed in Registrar's Report

Refund Policy – A discussion ensued in regards to the refund policy. We all agreed the policy for withdrawal read well as it is, but thought it would be beneficial to add a clause in regards to injury. We discussed adding something along the lines of "There is no refund for injury unless you withdraw from the program." Christy motioned to add this to the refund policy. Yvonne seconded the motion. The line noted above will be added to our existing policy. *In regards to an injury application that has been made for a Junior skater's request for a refund, the board is upholding its decision to not refund.*

- XI. New Business:** Coaches' Contracts – Yvonne and Jennifer will sit in with Christine to negotiate the Coaches' Contracts.

Volunteer Policy – It was decided that Christine, Yvonne, Cathy and Suzanne would meet on Wednesday, June 26th to write a volunteer policy. Under this same umbrella, it was decided to change the name of the music supervision to Ice Supervisor. It is felt that the previous name did not encompass the importance of the role.

Fall Pricing – There was a discussion on numbers (ice times w/ too many skaters on the ice). There was a question of if we should drop the Academies from Sunday as a mandatory day? Would this make Sundays more manageable? Barb is going to look at this for next year to see if this is a solution.

XII. Close: 9:23 pm *As a board, we will not meet anymore until September. Other sub-committees will meet over the summer.