

**Okotoks Skating Club
Board Meeting Minutes
February 14, 2022**

Members present: Barb Westhaver, Jen Kuharski, Chelsea Barnert, Christy Kidd, Jo-Anne Skinner, and Kenda Goyette

Regrets: Yvonne Nyrose, Dawn Thompson, Janley Holeha, Caylie Verity

Call to order: 7:06pm

Approval of Agenda: Motion by Christy
2nd Jen

Approval of January minutes: Motion by Kenda
Correction: Jo-Anne is requesting photos from PAs as required
2nd Jo-Anne

Registrars Report:

Jo-Anne has worked out a new Pick-Up ice process and it is live on the website. Skaters can purchase their ice ahead of ice time.

Spring registration is live and email and social media post will be sent out.

Jo-Anne is looking to set up Google Workspace for Non-Profits. She is hoping to migrate towards this platform after the AGM and set up any new members going forward. She has applied and was approved for a Google Search Ad grant.

Treasurer report: As distributed by Jen.

Surplus is expected at year end. Coaches have made a list of equipment needs and courses. Jen requested approval for Alberta Figure Skating Foundation donation of \$500. This is same amount we have donated for past several years. Motion by Christy
2nd – Kenda

There was discussion regarding getting jackets for coaches. Kenda will look into pricing as there may also be some skaters who would like jackets as well. Will determine if club buys coaches jackets once we have a couple selections.

RBC GIC is coming due, the last one at RBC. Jen discuss options with BMO and transfer over.

Jen has also applied for an extension to AGLC for remaining casino funds. No issues expected.

Society filing was completed beginning of Feb.

Coaches report: As distributed by Barb.

Barb addressed coaching rates. Some coaches have pre-set rates when they come to the club. However, Barb is aware of a Skate Canada Guide that can help to determine appropriate rates. The guide was dated. Jo-Anne was going to see if she could find a newer guide. Skaters are getting ready for competition season, and coaches continue to transition skaters where appropriate.

New Business:

Test Fees Increase

After some discussion it was decided to keep the test fee the same for the time being (\$15.50 for evaluator testing), but try to make it more transparent that actual testing fees are approx \$40 per test. Jo-Anne was going to see if she could break this out in Uplifter.

PA Cost Review

Jen will determine what PA credits have been in the past, as a percentage of Canskate revenues. This will help to identify a budget going forward.

Jo-Anne will post PA credit balance on Uplifter through the message board function. She plans to update it every couple of months or so.

Dressing Room Issues

It has been brought to our attention that skaters have been bringing friends into the dressing rooms. Dressing rooms are for OSC members only. Jo-Anne will send out a reminder to the skaters via Uplifter. No further action taken at this time.

Harness Inspection

In the past, a friend of Dave Sargent's did the harness inspection. Jo-Anne is going to try and find the inspection checklist. Once we know the inspection requirements we will determine the next steps. It is possible that the inspection could be done by rink staff or even coaches.

Showcase

This topic was tabled, as Dawn was not in attendance.

AGM Event

Christy spoke with Foothills Community Centre. Their rooms are booked on weekends in the month of May. Kenda to call D'Arcy Ranch to discuss other options since COVID restrictions have recently lifted. She is hoping to book something May 13th-15th weekend.

PA Attendance and Tardiness

Although Janley was not in attendance, she requested to change to the policy, which would mean that a PA who is late only receives ½ the credit. Motion by Chelsea

2nd – Jen

Jo-Anne to send out new policy immediately.

Social Media

Chelsea has PAs set up to auto post. Other posts will include competitions coming up. Showcase will be posted as we have more details.

Skate Alberta Awards

Barb to finalize with other coaches, but they have some ideas.

Adjourned 8:42pm