

Okotoks Skating Club  
Board Meeting via zoom  
Sept 27, 2021

Call to Order 7:15pm

Present: Christy Kidd, Caylie Verity, Dawn Thompson, Alyssa Saxby, Jennifer Kuharski, Barb Westhaver

Club members present: Janley Holeha, Chelsea Barnert

Regrets: Kenda Goyette

Late: Yvonne Nyrose

Approval of Agenda

Call for additions to the agenda:

New Business: Changes to ice times at Seaman – Dawn

**NEW BUSINESS**

1. Volunteer Policy: How should we address our volunteer needs considering we haven't taken the \$300 volunteer bond this (or last) year. At present unvaccinated parents can't attend the rink without a PCR, registration is open already anyway so that's another reason it's not an option.

**Dawn** to draft posting for the website outlining parent expectations regarding volunteer commitment for the season, specifically with any events that are upcoming (mini comp/gala/etc)

**Motion** to forgo charging the volunteer bond/deposit for this year due to covid, plan to readdress for the spring 2022 season. Motion by Dawn Thompson

Seconded – Jen Kuharski

All in favor.

2. Pick-Up Ice Pricing: Currently (and historically) has been \$5/15mins, which is comparable or slightly lower than other rinks, and the Club would prefer to have people pre-register versus using pick-up as a regular option. Discussion regarding changing the price, method of tracking, number of skaters on the ice. Coaches currently keep track, send a list to registrar for invoicing at month end. Seems to be working appropriately – status quo.

Capacity for pick-up availability is based on: Skaters may buy additional ice times within their own level providing there are less than 20 registered participants for Intermediate and Senior, less than 25 registered participants for Junior.

Picking up ice times outside the skaters' current level requires coach approval.

**Dawn** to formalize wording for policy manual

**Motion** to keep \$5/15min pick-up pricing for skaters buying additional ice times within their own level providing there are less than 20 registered participants for Intermediate and Senior, less than 25 registered participants for Junior. Motion by Dawn Thompson

Seconded – Jen Kuharski

All in favor

3. Are we opening Weds (3 currently registered) and Fri (1 currently registered) sessions to Canpower? Barb says Dallas can teach (but we don't have another coach); skaters would need preapproval.

**Christy** to draft notification and send to Barb for approval (jr/sr) by Thursday, Oct 30

**Yvonne** - Put notification out to membership via email that these sessions are open to all levels of Star and private Canpower. Oct 15 open sessions to Power and possibly out of club skaters.  
**Chelsea** to post on Facebook that Weds (Seaman) and Fri sessions are open to Canpower

4. Out of Club Pricing – Discussion clarifying when OOC is charged, charged if skater brings their own OOC Coach. Interclub rate (regular pick-up) is charged if a pick-up session is purchased by an OOC skater and/but they use an OSC coach.  
**Motion** to charge 15% premium for ice times if skater brings their own coach from out of club.  
Motion by Dawn Thompson  
Seconded - Caylie Verity  
All in favor  
**Motion** to charge \$7/15min for stroking/spin/edge lessons  
\$6 premium if bringing own out of club coach  
\$7 premium if taking Club stroking lesson  
Motion by Dawn Thompson  
Seconded – Jen Kuharski  
All in favor
5. Clarification re Seaman Ice session: running Oct 6 – Dec 15 (no skating Oct 20)
6. Bulletin Board/Display Case –  
**Motion** to offer the job to the skaters, display to be refreshed 3times/year, skaters volunteer to take care of one refresh will be given a \$10 Starbucks gift card.  
Motion by Caylie Verity  
Seconded – Alyssa Saxby  
All in favor  
**Alyssa** to send out info to skaters and oversee project
7. Volunteers needed for the first days of canskate and Canpower  
**Alyssa** will take care of Sept 30 (thurs) 615/7am sessions  
**Janley** will take care of Oct 1, 2, 5  
**Jen** will take care of Oct 6  
**Kristy** will put the jerseys in the coach’s room by Sept 29 evening  
**Yvonne** to make print current registrants/nametags for Sept 30, leave in coach’s room.  
**Yvonne** to send out email to Canskaters asking if they intend to skate under the new REP rules  
Need a plan to meet Canskaters in case there are parents who cannot enter the building – add this to the Google form (do you need someone to meet your skater at the front door and bring them into the rink?) Can PA’s do this? Most parents who cannot enter due to the REP changes coming Oct 25 will likely make arrangements with another family etc for their children. **Table a solution for now but send out the question on the google form as to whether parents will need this help from the Club, anyone who needs ‘shepherding’ goes to Barb/Alyssa so they can make sure someone is available to help for that session.**
8. Seaman – Will not be instituting REP, will require masks and distancing, managed by the rink

9. Email required –

**Motion** to send email to skaters that Sept 30 is a skating day and they are encouraged to wear orange for National Truth and Reconciliation Day.

Motion by Dawn Thompson

Seconded – Alyssa Saxby

All in favor

Star Mini Comp (December) – **Alyssa** to talk to Kerri to get details about how to run it and what needs to be done since Kerri headed up running it in past years, **connect with Barb** to get started, plan for volunteer needs, etc. Materials may also be available on Skate Canada Alberta website.

**Kenda** to ask Section for sanction by Oct 6, unsure how long it could take as they are backed up with other issues already – start early!

**Yvonne** to send Save the Date to OSC parents and other Clubs (High River, Foothills, Bonavista, etc) as soon as possible and before next Board meeting.

**Jen** to send request to Section for possible funding

OLD BUSINESS

1. Board Position Descriptions – **Christy** to send out Foothills descriptions, **each Board member** to edit/add to what is existing with their current responsibilities, **amendments to be sent to Caylie before Oct 15** for presentation at the next Board meeting in Oct.

2. Registrar position – Currently pays \$700/mo for approximately 12-15hrs/week, weekly requirements are highly variable depending on what part of the season we are in. Discussion regarding whether to pay weekly or monthly and how many hours it should be based on.  
**Motion** to add to posting range of 5-20hrs/week at historical rate of \$700/mo with a closing date of Oct 15/21.

Motion by Yvonne Nyrose

Seconded – Dawn Thompson

All in favor

**Yvonne to work with Chelsea** to post asap on website, Facebook, send to Section, and email to membership.

**Recap of notifications to be posted to social media this coming week:**

Sept 29/30 – upcoming National Truth and Reconciliation Day – wear orange on Sept 30

Oct 1 – Good luck to skaters competing this weekend

Oct 2 - Registrar position posting

3. New Director Positions – Janley and Chelsea

**Janley** – To take on Canskate Parent Liaison, and **collaborate with Talia** to be Transition Contact for those skaters moving into Academy

**Chelsea** – To take on Social Media Coordinator, suggests specified number of posts every month, high engagement, including events like mini comp and gala info.

**Janley and Chelsea** to send 'vision' of these positions and how they would like to manage them to Caylie prior to Oct 15 for addition to Board Position Descriptions that will be presented at next Board meeting.

Janley and Chelsea leave meeting for the purposes of a vote regarding their appointment to the Board.

**Motion** to appoint Janley as voting director in Canskate role until she can be voted in at the next AGM and to appoint Chelsea as a Board member at large in a social media capacity.

Motion by Dawn Thompson

Seconded -Jen Kuharski

All in favor

**Dawn** to contact Janley and Chelsea this week to formalize their roles and invitation to the Board.

Meeting adjourned 933pm.