



**Board Minutes**  
**October 3, 2016**  
**Okotoks Skating Club – Board of Directors**  
**18:45 to 20:25 at The Duke Hotel**

**Members Present:** Melanie. H, Dave S, Christine W, Jayme S, Kerri R, Christy K, Yvonne N.

**Regrets:** Kenda G, Elissa W, Tara C., Lindi C.

**Called to order: 19:00**

1. Approval of Sept. Minutes: Christine moved to approve, Dave seconded.
2. Bylaw Updates: AGLC communicated to Dave they have issues with wording of certain By-laws. Below are the details of each By-law with the proposed changes highlighted.

By-law 9: Members of Board of Directors, Committees and Club Delegate to SkateCanada

The members of the Board of Directors, members and Chairs of committees, and the Club Delegate to Skate Canada must be members in good standing of the Club, be registered as Associate Members of Skate Canada, be of legal age and be eligible persons (with the exception of the Past President (1) Director. Skate Canada Professional Coach(es) may act as a representative(s) on the board in an advisory role but shall not have a vote as defined by the non-profit guidelines and bylaws.

By-law 10: General Management of the Club

The general management of the club shall be vested in an Executive consisting of: Immediate Past President, President, Vice-president, Treasurer, Ice Scheduler, and 4 Directors at large and a Coaching Representative. All of the above, with the exception of the Past President and the Coaching Representative shall be elected for a minimum of 2 year terms at the Annual General Meeting. The Coaching Representative shall be elected annually by and from within the coaches of the Club. The Past President shall be ex-officio and shall hold office until a new President has been

duly elected. These persons shall receive no remuneration for any services in any capacity rendered to the club. The coaches representative with sit in an advisory role and shall not have a vote.

By-law 26: Eligibility to Vote

Voting for Club elections or on any matters pertaining to skating shall be restricted to eligible Club members who are registered as Associate Members of Skate Canada and are 18 years of age and to Special Members of the club voting on behalf of their underage children (who are members of the Club and registered as an Associate Member of Skate Canada). Special Members shall have one vote per parent/guardian regardless of how many children are in the family.

Any member that receives remuneration in any capacity for any work rendered by the club shall not have a vote as regulated non-profit statutes and bylaws.

By-law 35 Dissolution

In the event that the club ceases to exist, after all liabilities have been paid and assets sold, the remaining funds shall be donated to Skate Canada except for the gaming funds which will be donated to a charitable or religious organization which meets the criteria set forth by the AGCL.

Please note that the vote for the changes in By-laws 9, 10 and 35 was held on September 12<sup>th</sup>. All in attendance at current meeting agreed to changes in wording for By-law 26.

3. Harness Inspection: Dave's contact is currently not home, will update next meeting.
4. Bulletin Board: Discussed what was needed to update the boards, Christine asked if there were copies of updated coach bios to include.
5. Music Calendar: Kerri would like to see a copy of the Music Calendar in the Coaches room.

October was a difficult month to book for Music Calendar. Elissa may look into apps that help with booking.

6. Calgary Region Meeting: Kerri attended and has distributed notes to all Board Members to review. Below are highlights from Kerri's notes.

Skate Canada has not rolled out how coaches will be testing for test days. Test packages are expected soon.

Duso's Awards – Monthly program that recognizes skaters and volunteers. Kerri would like club to nominate every month, nominations are due by the 1<sup>st</sup> of the month. Forms for nominations have been included in e-mail for these minutes.

There are funding opportunities through the Alberta Figure Skating Foundation for members. Annual membership for a family is \$35, club is \$80. This membership gives skaters discounted rates at AFSF sponsored clinics, access to sponsorships and clinics, Summer skating assistance, and access to the Wildrose Competition and Triple/Quadruple Achievement Awards. This information should be included in the next newsletter to encourage skaters that would benefit to join.

Club Board Members need to be updated with Skate AB website. Amber to compile and send information in.

NITC (National Ice Theater of Canada) donation application due by September 30<sup>th</sup>. Dave has submitted.

2017 -2018 Competition Bids processes and deadlines coming soon. Kenda has been watching for e-mail and will update all once it has been received.

Calgary Region AGM and Awards are April 4, 2017. A Board Member is needed to facilitate potential awards for club.

Section Annual General Meeting is May 6, 2017 at the Deerfoot Inn and Casino. Kerri would like Board attend.

7. Coaches Report: Power Skating 1&2 are full, waiting for feedback on starting early for test days.

PA clinic was held last week.

There have been skaters from other clubs picking up ice on Sundays.

Adult skating currently has 3 registrants. Still need to get the word out on this new program.

Simulation will be on October 26<sup>th</sup> at Heritage Heights for those going to Sectionals. May invite other clubs to attend for a fee.

8. Fundraising: Club will be participating in Poinsettia fundraiser again this year.
9. Parent Association Formation: Did not receive many volunteers for Association. The feedback was mainly on fundraising ideas. Should the Board be engaging parents in the stands during ice times to see if parents will commit?
10. Club Jackets: Melanie will book size samples from Triple Flip.
11. Ice Scheduling: December is deadline for decision on Spring/Summer sessions. Christine asked Dave to provide financial details on last Spring and Summer. Dave will send to group.  
  
December 11<sup>th</sup> blocked off but not booked for CanSkate Event and Test Day. Danny is available for this date. List for test days have gone out to judges today, will wait to see who will be judging. Based on who is our judge we may be able to start testing earlier than 8:00.  
  
There have been changes to the retention of test results by SkateCanada, they now only are kept for 90 days. In next newsletter we can include these changes and let parents know that they will need to maintain these documents.
12. Payments: Discussion on whether club should continue to accept cheques as a form of payment. With upcoming implementation of Uplifter it was decided to discontinue accepting cheques next season. Notification will need to be sent out to parents, perhaps in both e-mail form and in the next newsletter.

13. Special Consideration: Discussion was held regarding all the work Jayme has performed for the Club. Christine moved that Montana be asked to pay SkateCanada fee and pick a day to skate. Melanie seconded.

Close of business: 20:25