

**Okotoks Skating Club**  
**Board Meeting Minutes**  
**Monday, October 22, 2018**

- I. **Members Present:** Cathy Poole, Kenda Goyette, Yvonne Nyrose, Amber Hossack, Suzanne Swienink, Christy Kidd, Jennifer Kuharski
- II. **Regrets:** Kerri Roberts, Christine Walker
- III. **Call to Order:** 7:16 pm
- IV. **Approval of Agenda:** approval - Christy; second - Suzanne
- V. **Approval of September Minutes:** approval - Kenda; second - Christy
- VI. **Registrar Report:** Parent Request - There was a request from a parent for permission to register their child in PreCanskate for a half session in January. The family will be away as of February 20<sup>th</sup>. We all agreed that if the session is not full, the request can be granted.

Wednesday PreCanskate - It was decided that the Wednesday PreCanskate will be from 5:15-5:45 starting in January.

Pick up Ice - It was decided that if the Wednesday skating is light, we can add some more private lessons, since pick up ice seems to be very popular on that day.

PA credits – It was noted that the PA credits need to be finalized.

Unpaid Invoices – There was a skater from another club that had picked up ice and had not paid their invoice for that pick up session. The skater was scheduled to simulate, but because of the unpaid invoice, she will be refused unless it is paid prior to simulations.

Harness – The harness is now back.

**VII. Coaches' Report:** Simulations cheques/Gift Bags – A reminder that our Simulations cheques and Gift Bags needed to be ready for Wednesday.

First Aid Kit – It was noted that the First Aid Kit could use some updating. Yvonne and Kenda said they will look at the kit and reorganize/update it.

CANPower – Hunter Simpson was let go as the numbers were not high enough to keep him. He has been paid in full for his time. Also, a big thank you is given to Suzanne for fixing the jerseys. She altered 12 of them. Thank you, Suzanne!

Equipment & Purchases – The dryland room is in need of a clock. Christy said that she would speak to Serena to see if we could purchase a clock to put in the room. The coaches are also still in need of another iPad. It was agreed that we are fine to purchase one; the coaches just need to choose one.

**VIII. Treasurer's Report:** Financials - The financials were sent out. It was noted, however, that there was nothing related to competition in the September financials, except for the sanction fee. We will see items related to competition in the October statement. As of October 21, we were at \$72,000 in revenue for the competition registration.

Bambora – At some point this week, Interac will be available to use. There was a \$99 set up fee. We will monitor it to see how much it gets used.

AGLC - The Casino funds only last for 2 years; after that they expire. We have \$14,000 that needs to be extended now and \$27,000 will expire soon. Jen will fill out the fund extension form for all the funds.

Alberta Figure Skating Foundation – The membership fees are increasing as of 2019.

- IX. **President Report:** No report.
- X. **Old Business:** Competition – We have reached capacity for the competition (650). There are 63 on the waitlist. We would like to order shammies with our logo for the gift bags. ProSkate will also have their logo and will pay half. Christy will order 700. Good Time Party Rentals will come and check out staging for us (judges' stands, etc.). We are unsure if we still need help from Lethbridge.

Team Wear – The team wear has been ordered.

- XI. **New Business:** Change rooms – There was a recent incident in the change room that involved coffee. We would like to eliminate the possibility of others using the room, but it was questioned whether or not we would be charged for the room, would we need insurance (?), etc. Everyone agreed that we need to find a resolution for this. Christy said that she would send an email to Serena to see if she has any suggestions on what to do, or how to proceed. Amber will also send out an email to remind kids to keep their personal items locked away.
- XII. **Adjournment:** 8:05 pm