



Board Meeting Minutes
Monday, September 14, 2020
Zoom Meeting

- I. **Members Present:** Cathy Poole, Yvonne Nyrose, Kenda Goyette, Amber Hossack, Kerri Roberts, Christy Kidd, Jennifer Kuharski, Dawn Thompson, Barb Westhaver; Guests - Caylie Verity, Alyssa Saxby, Kyla Dacosta
- II. **Regrets:** Christine Walker
- III. **Meeting Call to Order:** 7:05 pm
- IV. **Approval of Agenda:** Approval - Jennifer; Second - Dawn
- V. **Approval of August Minutes:** Approval - Christy; Second - Dawn
- VI. **Registrar Report: Overview** - The report that was sent out had an error for Wednesday's CanSkate session. The report noted 1 skater in that session; Amber clarified that it was a typo and it should read 12 skaters. Registrations are low. We have a new Academy Skater beginning with us, they were assessed and will begin skating with the club right away.

OMHA - We were looking for clarification from OMHA on whether their members were allowed to participate in our CanPower program. According to OMHA, they can. The numbers for registration are low. There was discussion in regards to why such low numbers. The day has changed from previous years, so this may be a contributing factor. Also, some of the little ones do not yet have their schedule for OMHA, so there is a possibility that some are waiting until they have their schedules before they commit.

Parent/Tot - We are allowed to offer Parent/Tot. Some questions surrounding this program were: Do parents need to have a Skate Canada number? Does the parent have to wear skates/helmets on the ice? There was a lot of discussion - both for and against the program. However, Parent/Tot would help our problem with low numbers since we are unable to offer PreCan. If we do Parent/Tot, what kind of registration cost would that be? Do both the skater and the parent need Skate Canada numbers? Clarification is needed. (U)

Low Numbers - Our numbers are significantly lower than in previous years. Dawn will talk to Serena to explain our situation in regards to numbers/financial

feasibility and see what our options are. (A) Should we send out a survey to see if those that were registered at Scott Seamen last year are interested this year? There was discussion about moving around the calendar to account for the low numbers. Should we give back Friday PrePower, Can? (U)

VII. Coaches' Report: Gift - Did we do anything for Sarah? Christine was going to take care of that. As Christine is not present, we will follow up with her to see if anything has been finalized. (A)

Request from Skater - OSC had a request from a skater to skate with us a couple of days per week. This skater does skate at another club throughout the week. Will we allow this? It was noted that registration is closed, but will be discussed further. There will need to be a board decision on whether we will allow skaters from other clubs to skate this year - are they technically allowed? (U)

Mixing Groups - The previous discussion turned into a discussion in regards to mixing groups. For example, can a skater from Group 3 pick up ice in Group 4? Is there a safe way to set parameters to allow mixing of groups for good reason (i.e. due to school)? There were mixed feelings on this topic. It was decided to halt this discussion and resolve it later. (U)

Advertising - Our advertising costs are lower, simply because we had no idea what our season would like. Now that we are getting into the swing of things, can we advertise now? There was brainstorming as to the types of advertising we may be able to take advantage of - Western Wheel, Social Media, Signs on the highway (possibly a ban on this due to construction, Yvonne will check), Flyers (not really supposed to hand out these types of things due to Covid), sign at Lakeview Hotel, OK Tire. (A)

Jerseys - Thoughts on giving out Jerseys for CanPower this season? The answer was that it was not ok to do this due to Covid. In fact, there will not even be name tags for CanSkate this year. Amber will ask parents to provide a reusable name tag that attaches to their clothing. Parents will take on the responsibility of ensuring their child has a tag.

Awards - How will we hand them out? This topic was discussed at the last meeting, but it was not resolved. It was decided that the coaches will bring them to the rink and present them to the skaters during their session. For those skaters that are no longer with OSC, the coaches will deliver to their homes.

Social Distancing - Kerri is asking for help from the parents in reminding kids to to social distance. The coaches are spending more time than they should (which takes away from lesson time) to remind kids to keep their distance from each other. Amber said that she may decide to have a meeting with the kids directly to explain why we have these rules and the consequences that may occur if we do not follow them. Coaches have decided that the kids will be asked to take a 15 minute "time out" off the ice if they are caught not following the rules. Amber will

send out an email to update the parents on this new rule that we will be enforcing. (A)

- VIII. **Treasurer's Report: General overview** - It is very hard to compare year over year due to the fact that our registration only goes until December. We cannot compare this year to other years.

RBC Account - The accounts with RBC have been closed (other than VISA and GIC). There was a \$2000+ bank draft that has now been deposited into our general bank account with BMO.

- IX. **Old Business: AGM** - Will we try to have it? Are they allowing exceptions to the rules in regards to quorum? Dawn and Amber will look into this. (A)

Fall Scenario - has been previously discussed.

- X. **New Business: Protocol Updates** - A) We are not moving from Phase 2 to Phase 3 (Phase 3 means a return to normal skating). The protocol update now reads that each participant must complete a daily health screening - the change being that it no longer says 'an on site verbal' screening. B) Now Permitted - Competitions are now allowed, as well as, Simulations and Assessments. These are allowed to happen in a socially distanced fashion. The evaluators for Assessments need to come from your own zone and everyone involved must be health screened. There are many rules associated - no test sheets to be handed out, no food, no spectators. C) Not permitted - Dance partnering is not permitted; solo or shadow dance is recommended instead. Also not permitted are Carnivals, PreCanSkate, Star 1-3 Club Events, CanSkate Element Club Events and Inclusive Skating. D) Harness - If the harness is used, it must be cleaned between each skater. If it cannot be cleaned, it must sit for 2 days between usage. The only way to clean the harness without damage is with soap and water; if it's cleaned in other ways (spray solutions, etc.), it may affect the strength requirements. If the harness is used, the skater has to strap themselves in; if they are unable to do so, the coach must wear a mask and a face shield. There is to be no physical contact between the skater and the coach during harness use. There are many rules to be adhered to when using the harness.

STARSkate Volunteering - There is still much confusion and misunderstanding on what exactly is expected from the parents during their volunteer shift. Our communication to the parents needs to be revisited as things are changing constantly. Some parents have not been entering the parents of children under the age of 10 on the contact tracing forms, so we need to make sure everyone has a clear understanding of what is required. What is the magic number for credits? It was agreed that we will be tracking credits, but no decision has been made on the number. Also, the question remains as to how to handle the situation of no volunteer for health screening. (U)

Team Snap - Team Snap is great in some ways, but doesn't seem to be working for the club in other ways. The schedule is not customizable for each skater. This is frustrating for the parents because even if a skater isn't registered for the

Tuesday session, for example, they are still given the prompt on the app to state whether they will be attending that day or not. Amber received 3 emails from parents of Group 3 skaters (our test group) that were not happy with the app. Also, the volunteer is unable to see who has completed their health screening, so they are having to do the screening anyway during their shift (only managers can see who has completed the screening). Is Team Snap worth it for the cost per year? Amber mentioned another application that the Section has recommended - CrowdBlink. Do we want to look into a different app, such as this? It was agreed that we would continue with the paper health screening sheets until we can find an app that works better for us, or until we figure out if Team Snap will work for us. (U)

Covid Absences - A discussion around refunding due to Covid occurred. Amber thought it was decided that if there was an absence due to Covid (even a one day absence), the club will refund. Her question was if we wanted to refund monthly or at the end of the season? Some members of the board thought that refunding for only one day missed was not necessary. It was decided that we need to revisit this and make a final decision that everyone thinks is fair. Should we only refund after a certain number of days have been missed? If so, what is that number? Should we follow the illness/injury policy? Possibly, look at other clubs to gauge how they are handling this situation? A final decision was not made. We will do more research and resolve the issue later. (U)

Board Positions - There is a much greater need for volunteers this year. Because of this, Cathy will be taking on the role of coordinating the volunteers. Christy has been appointed Vice President, effective immediately, as we are in need of someone else to sign cheques. We welcomed guests into our meeting this evening in order for them to be able to make an informed decision on if they wanted to become part of the OSC board. Yvonne discussed how things usually occur - Typically, new members sit as a Director until new positions open up. As a Director, you receive a Skate Canada number and will be a voting voice. The guests were asked to let Amber know if this is something they are interested in proceeding with.

X. Meeting Close: 9:16 pm